

Housekeeping and Home Maintenance Manuals

Guides for General Housekeeping and Home Maintenance and Repair

Community Planning Partners, Inc. in collaboration with the nationally-syndicated cartoonist Gary Brookins, "Pluggers," has created the "Housekeeping and Home Maintenance Manuals". The manuals combine clever illustrations and concise text for use as a guide in caring for your home or apartment and in home management. The booklets provide general guidelines for routine home maintenance tasks and housekeeping.

HOUSEKEEPING



HOME MAINTENANCE



Checklists are included to develop weekly, seasonal, and yearly routines. There is also a household finances section which includes tips on budgeting, bank accounts, credit reports, insurance and what to do if financial help is needed. If your organization provides housing assistance or deals in private or public housing development, rehabilitation or home ownership programs, these booklets can provide an informative tool for use by your clients.



HOUSEKEEPING AND HOME MAINTENANCE MANUALS

Guides for Housekeeping and Home Maintenance

Prices current as of 2010

Please note change in our Shipping & Handling policy and pricing. Except for **SAMPLE PACKS**, Shipping & Handling quotes for all orders must be obtained. All bulk orders shipped UPS Ground

COST INFORMATION FOR MANUALS

* **SAMPLE PACK**-Include 1 each of Housekeeping & Home Maintenance Manuals - ENGLISH OR SPANISH VERSION (Shipping & Handling Incl) \$20.00

* MINIMUM ORDER OF 10 BOOKS

Prices current as of 2010

Copies (1 case=84 copies)	Housekeeping & Home Maintenance
10 to 84 copies	6.50 per copy
85 to 253 copies (3 cases)	6.18 per copy
254 to 1008 copies (12 cases)	5.81 per copy
1009 copies plus (13 cases +)	5.52 per copy

Prices **DO NOT** include shipping & handling or tax
Please call or email for quotes on each order

SEND PAYMENT TO: Community Planning Partners, Inc. 2201 West Broad St, Suite 204 Richmond, Virginia 23220

INFORMATION & SHIPPING QUOTES: (804) 204-1022 Fax (804) 204-1024 E-Mail: info@cppartnersinc.com Visit our website: www.cppartnersinc.com

Allow 10-14 days for delivery/Large orders can be expedited

HOW WILL MANUALS BE USED?

ENGLISH VERSION

	Quantity	Cost/Copy	Subtotal
Housekeeping			
Home Maintenance			
(MIN 10 TOTAL BOOKS)			

SPANISH VERSION

	Quantity	Cost/Copy	Subtotal
Housekeeping			
Home Maintenance			
(MIN 10 TOTAL BOOKS)			

Order Total

Sales Tax *

CALL FOR SHIPPING/HANDLING QUOTE

TOTAL COST

*or send tax exempt certification

Organization Name

Contact Name

Street Address (no P.O. Boxes please)

City State Zip

(Area Code) Phone Number (Area Code) Fax Number

Email Address